



Equine Ambulatory Rotation Handbook

Introduction

On behalf of TD Equine and all of our support team, we would like to genuinely welcome you to your rotation in Equine Ambulatory Medicine. We hope that your time with us will be an educational and enjoyable experience. You will be exposed to a variety of equine medical, surgical, dental, performance, and preventative health related cases routinely encountered in ambulatory practice.

Our practice deals with a wide range of clientele and at times hands on experience may be limited. However, we know you will still find the cases interesting and challenging and you will have much to learn from the intense and carried caseload. Please be willing to pitch in and help out carrying equipment, setting up and cleaning up after appointments.

This handbook is meant to be a guide for you but if you have any questions please do not hesitate to ask us. We are here to help and are looking forward to working with you.

Personnel List

The following is a list of the personnel currently working at TD Equine, to which you will be working with during your rotation.

Owner: Dan French (DVM, MVSc., DACVS)

Associate Veterinarians: Candice Crosby (DVM)
Suzon Schaal (DVM)
Sarah Pedersen (DVM)
Jordan Koivu (DVM)

Intern: Lucia Rangel (DVM)

UCVM Veterinarians: Alfredo Romero (DVM, DACVS)
Jean-Yin Tan (DVM, DACVIM-LAIM)

Technical Services: Charlotte Wightman

Administrative: Karli Mergen
Meghan Laderoute-Arkes
Jeanie Thomas

General Information

Regular Clinic Hours

Monday to Friday: 8:30am to 5:00pm
TD Equine also provides 24hr emergency care

Student Work Hours

8:30 am to 5:30 pm (tentatively) Monday to Friday
On Call weekends if required

Lunch

There is a kitchen area in the office at TD. You may use the fridge and any appliances you need. Lunch is usually eaten as appointments permit; don't always anticipate a full relaxed hour for lunch.

Parking

Park in the east gravel parking lot to the side of the office building. Parking in front of the office is not permitted. It is important to keep the main parking area clear to allow trucks and trailers enough room to drive through.

Computer Use

Clinic computers are generally used by the TD Equine Veterinary Group staff. They may be used by students to assist with invoicing, or other practice related tasks. There are certain computers that are not to be used for internet browsing! Please ask if you are unsure.

Gmail

All appointments are scheduled in google calendar. Please see Charlotte to get information needed to access this calendar. It is important to check this schedule often as it changes frequently!

Student Expectations

Confidentiality

It is important that while working at TD as well as after the rotation you maintain the utmost level of confidentiality when dealing with any of the cases presented at the practice. Do not discuss hospitalized cases with anyone other than the owner. Use caution when having casual conversations regarding specific cases with third party members (this includes grooms, trainers, other riders, barn staff, etc.).

Student Dress Code

It is important to maintain a professional appearance when dealing with clients and their horses

Please wear:

- Clean coveralls, or a polo shirt and khakis. Jeans are permitted if they are in good condition.
- Please make sure your clothing is appropriate to avoid indecent exposure.

- Close toed shoes.
- Baseball caps are permitted.

If possible, bring any equipment you feel may be helpful in your daily routine at the practice. (stethoscope, thermometer, penlight, and dosimeters for radiology)

The duties of the veterinary student are to assist the doctors, interns, AHTs, administrative staff, and anyone in the clinic requiring assistance.

The practice can get very busy at times. Please tidy, restock and clean, as you go. This is not just cleaning up after yourself, but also after anyone who needs help. It is especially appreciated when there is no need to ask for such assistance. Keep in mind that with extra bodies means extra work, so everyone must pitch in.

Every student's ability is different as well as is each Doctor's/technician's faith in your abilities. For this reason it is very difficult to have set standards as to what to expect with regards to student's input with cases.

Please refer to the following list of guidelines that are standard at this practice and as such must be adhered to:

Responsibilities and Expectations

- a) Any patient procedure or medication administration must be written neatly (legibly and promptly) in the medical record, with a date, time, and signature of the person performing the task.
- b). Always introduce yourself to clients as a Veterinary student.
- c). Pushiness is not a reflection of skill or confidence. Be yourself and when given the opportunity, show what you can do.
- d). Please do not bring your pets to work.
- e). Always act professionally and be considerate. Do not congregate and socialize in any area where Doctor's and/or staff are working with clients and patients.
- f). Veterinary students are not to speak with clients regarding any hospitalized case unless otherwise specified. Any questions from the client are to be directed to the primary case Doctor, Intern or AHT.

Charlotte is responsible for organizing the students. If you have any questions, regarding where you are to be, talk with her. If there are any concerns with your rotation do not hesitate to let her know. She will be happy to help.